



*Connecting and Inspiring
Through Traditional Music and Dance*

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Address of person
city, state email

September 2010

Dear College Music and/or Dance Department, and Student Coordinator,

The Dance Flurry Organization (DFO) is pleased to announce a call for a college intern(s) for the 2010-2011 school year. Before we articulate the details of the internship program, let us tell you more about the DFO.

The Dance Flurry Organization's mission is to connect and inspire people through traditional music and dance. DFO supports contra dances, English dances, family dances, swing, and many more. To accomplish our mission the DFO board has to focus on many responsibilities of a non-profit that include but are not limited to: promotion, marketing, administration, finance, community outreach, event coordination, etc. The DFO expects that the intern will be interested in one or more facets of the organization.

Other expectations of the college intern include:

- 1) Attend DFO meetings (both board and for their committee)
- 2) Contribute suggestions to fulfill the mission of the DFO.
- 3) Be flexible to take on tasks.
- 4) Student must commit to at least one semester, but could continue for longer than 1 full year in the DFO.
- 5) Attend or volunteer at, at least, one dance event a month.

Benefits of being a DFO college intern include:

- 1) Experience working on committees.
- 2) Experience on how a non-profit organization functions.
- 3) Insight into the organizational structure of the various committees and how they relate to the DFO board as a whole.
- 4) Develop contacts in the traditional music and dance community.
- 5) Identify opportunities to meet the mission of the DFO organization.
- 6) Engage in problem solving skills.
- 7) Develop interpersonal communication skills
- 8) Intern would be able to interact with artists.

We would appreciate it if you could please post the enclosed fliers and encourage professors to announce this unique opportunity in their classes. For more information, please contact us at dfoyouth@gmail.com.

Sincerely,

The Dance Flurry Organization